

# NZART Council Minutes

Monday 6th June 2016 held at Riccarton Racecourse, Limerick Room, Christchurch, commencing 8:30am

1/1 Roll Call

Chairman: Stuart Watchman ZL2TW Secretary: Debby Morgan ZL2DL

Council: Howard Buxton ZL1BXA, Phil King ZL1PK, Neill Ellis ZL1TAJ

Phill Dodds ZL4XYZ, Max Wheatley ZL2MAX,

Don MacDonald ZL3DMC, Phil Holliday ZL3PAH

Alex Gordon ZL4ARG

Treasurer: Evan Sayer

1/2 Apologies

Malcolm ZL2UDF

1/3 Minutes of Council meeting Friday F/F Christchurch 3rd June 2016

Moved: ZL4ARG/ZL1PK Carried

1/4 Action Points

Action Points Council July meeting 2015

01) ZL2TW - DATV WN VHF Group Ch 25 DATV test progress.

Awaiting a Break In article will follow after RSM approval Ongoing

Action Points Council March meeting 2016

01) ZL3PAH New NZART Web Design – update

Chris Hellyar ZL3LF has created a short list of items needed. Chris has presented a Data display at the AGM. Ongoing

Action Points Council Friday face to face meeting June 2016

01) ZL2DL send membership list of unpaid members to Council

03) ZL2TLL/ZL2DL arrange a meeting with RSM to determine a way of cleansing SMART records. By end of August

04) NZART asset and public liability insurance due for renewal.

Motion: That we pay the premium \$3,465.63 immediately.

Moved ZL1PK/ZL1TAJ Carried

AP Howard Buxton to review this policy as it appears we are over insured for headquarters assets.

05) ZL1TAJ to research the ZL6B HF beacon not being in SMART by 5th July.

06) ZL2MAX to look into a legal representative within the 4-wheel drive club who could possibly assist. To be completed by 5th July.

07) ZL2TW to apply to the Charities Commission, for charitable status by 5 July 2016

08) ZL2TW/ZL2DL will undertake corrections of two questions in the regulations section of the database. To liaise with ZL2AJ and copy ZL2TLL with the updates by 5 July.

- 09) ZL2TW Bank account signatories to be updated this weekend on AREC Trust account – WPC paperwork has been signed by ZL2TW and Jeff Sayer will process through Masterton bank.
- 10) ZL3VP/Evan to reestablish charitable status of AREC SAR Trust as soon as possible.
- 11) ZL3VP/Evan to ensure register of all assets of AREC completed before next audit review. ZL3DMC to ensure Gareth to completes an asset register within the next two months. Also remind AREC to advise branches of insurance cover for their AREC funded radios.

#### 1/5 Appointment of Officers

Motion: That the following Officer appointments be confirmed:

ZL3PAH/ZL1TAJ Carried

- a) Treasurer – Evan Sayer
- b) General Secretary – Debby Morgan ZL2DL

#### 1/6 Remuneration Committee

Motion: That reimbursements for 2017 as follows:

ZL1PK/ZL1TAJ

- a) Expenses reimbursements

	Figures 2016	Figures 2017
[1] QSL Bureau Manager	\$ 605.00	\$ 605.00
[2] Break In Editorial Staff	\$ 5,765.00*	\$ 5,765.00
[3] AREC National Director	\$ 1,000.00	\$ 1,000.00

- b) Salary/Honoraria

[1] Treasurer	\$ 6,500.00	\$ 6,550.00
[2] Business Manager	\$28,700.00	\$29,000.00

The 2016 Remuneration Committee consisted of ZL1TAJ and ZL1PK

#### 1/7 Break In Editor Mark Gooding ZL2UFI

Not a lot of advertising available. Icom constant advertisers, Kordia is being included as per negotiations with them. ZL2UFI will approach additional advertisers such as Jaycar.

ZL2UFI advised he can keep within budget by limiting page count when possible, however page count remains constantly at around 42 – 44 pages.

- a) Annual budget for Break In

Council confirmed with ZL2UFI, that the Budget figure is set at \$61,000, this includes the BI honorarium and production of Call Book

- b) Call Book production 2017

Call book comes under BI management team. ZL2UFI has now undertaken the task this year.

Members requested production of call book in some form at the AGM, regardless of paper based or electronic.

A/P ZL2MAX to look into credit card style of memory stick costs – by next Skype meeting

A/P ZL2UFI to report back costs of CD ROM – 5th July.

ZL2DL to look into sending RSGB our Break In magazine and reinstate them

RSGB requests possible options for advertising their bookshop publications. ZL2UFI recommends that we offer advertising in Break In for a fee, and potentially include a review of publications available through the RSGB.

Succession planning – John Walker happy to step in should Mark wish to take a break at any time.

1/8 Council Action on Remits

Awaiting web site redesign. The remit will be put into action once the members section is established.

1/9 Review of 2016 Conference

ZL2MAX Pleasing to stay in a pub where booze was affordable and ZL1TAJ drank the pub dry of Guinness.

Very well organized weekend, excellent food and venue.

1/10 HQ Computer Upgrade

Evan has declared a conflict of interest as he owns the accounting package.

Evan spoke with Mark Gooding as he is in a position to supply and maintain the equipment necessary at headquarters.

Council support the option to use Shadow Protect as a backup.

Motion: That Evan further investigates the computer upgrade and associated costs.

Moved ZL3PAH/ZL2MAX Carried

1/12 IARU Liaison Officer

Motion: That Council appoint John Lochhead ZL4QS as interim IARU liaison officer.

Moved ZL4XYZ/ZL1PK Carried

Phill ZL4XYZ advised he is keen to learn more about the IARU liaison role. He will contact ZL3QL to find out what is involved.

1/12 Question Bank Review

A comprehensive review of the question bank is necessary

Warren Harris, Kelvin Barnsdale, Richard Smart, have volunteered . To perform this review HAREC/CEPT provision needs to be considered in all elements of the review process.

Included in the review is all study material currently available.

A/P ZLDL to coordinate the process of reviewing the question bank and report to Council monthly

1/13 Branch promo of membership

People in your club who may not be members, encourage to join rate to be set.

A/P ZL2TW place in branch circular, non-members who did not receive a letter inviting to join

1/15 Leave of Absence

Phil away until 1st August

1/16 General Business

Evan/ZL2DL to write to IRD regarding Branch 75 Queenstown accounts now closed.

Closed at 11:15am