

Minutes for Council Meeting

Held via Skype on Tuesday 4 February 2014 commencing 7:35pm

08/1 Roll Call

Chairman: ZL1VH Vaughan Henderson

Council Present

ZL1PK Phil King, ZL1TAJ Neill Ellis, ZL1TPH Stephen Hayman, ZL2MAX, Max Wheatley
ZL2UDF Malcolm Wheeler, ZL2TW Stuart Watchman, ZL3PAH Phil Holliday.
ZL4TAE Terry Thomas

Min Sec: Topsy ZL2LS

08/2 Apologies

Warren Harris ZL2AJ

08/3 Confirmation of Minutes December 2013

Moved by ZL1TPH 2nd ZL1PK Confirmed

08/4 Additional Agenda Items

NIL

08/5 Action points

November 2011 Council Net

07 ZL2TW to do promotional Power point presentation for NZART and submit to Council for approval.

ZL2TW will finish off and re circulate to Council before end of week. Ongoing

F/F February 2013 Wellington Airport

01 Finance Sub Committee to review all HQ expenditure and discuss with Debby/Evan. This is pertaining to the photocopier.

Hope to have sub finance committee meeting before the 15th and will report back to Council
Ongoing

07 ZL1VH to look into the costs for the production of the ARRL based sticker
“When all else fails...Amateur Radio”.

Additional Action: ZL1VH to have a look at another design, we might have a couple of designs to choose from.

ZL1VH is looking at another design and hopes to have this sorted for the meeting on the 15th or March Council net. Ongoing

08 FMTAG/ZL4TAE to prepare a process of replacement engineering skills if

ZL2TAR is not available. David ZL2SX to report back to Council on a suitable replacement in this event.

Additional Action ZL1VH to email David advising him that council is not happy not knowing who this person is.

ZL1VH has emailed ZL2SX and as to date has not had any reply. Council is to agree on action on 15th. Ongoing

10A ZL3PAH HQ processes and documentation.

ZL3PAH has had some documents from Debby already and they look good, and she is well on the way with this Ongoing

Action Points Monday Meeting of Council Conference 2013

02 ZL3PAH and Finance Sub Committee to review the costs and time involved in ARX duties. Ongoing

03 ZL2DL create a time sheet on ARX duties to run over 3mths period then report back.

ZL2DL is still working on this Ongoing

04 ZL2AJ to liaise with Debby and prepare an FAQ summary on ARX duties.

ZL2AJ was absent from meeting so no update. Ongoing

Action Points Council Meeting September 2013

02 ZL1VH has written up job vacancy advertisement for Break In Editor position.

Additional Action ZL1VH to contact this person and report back to council

ZL1VH has put the ad in Break In and will continue to advertise for new Editor as the person who was interested can no longer do this job. NZART continue to advertise in Info line and over the Official Broadcast.

ZL1TPH has offered to stand in as the interim editor until a permanent editor can be found

Ongoing

Action Points Council Meeting October 2013

01 ZL3PAH reviewing Payments spreadsheet, has discussed with Evan re splitting the wages and overtime up and this has been done. Complete

02 ZL3PAH to circulate updated strategic plan to Council

This has been circulated to Council, and tasks will be allocated on the 15th.

Ongoing

Action Points Council Meeting December 2013

01 ZL1VH and ZL3PAH to look at Debby's contract then follow with review, and job description

This is still to be looked at and the review still to be done.

02 Finance Sub Committee – to analyse costs involved with payments via Pay Pal. ZL3PAH will report back after the next Sub Finance Committee meeting
Ongoing

08/6 Confirmation of New Members January 2014
Moved by ZL1TPH 2nd by ZL2UDF Confirmed

08/7 Monthly Financials January 2014
Moved by ZL4TAE 2nd by ZL1Pk Ratified
ZL2UDF made mention that the spreadsheet Debby is using needs some improvements made to this.
ZL1VH to speak to Debby re this.

08/8 Monthly Reports
a) QSL Bureau report
b) FMTAG Report and Recommendations
Moved by ZL1TPH 2nd by ZL2TW Confirmed

08/9 Additional Satellite Service Spectrum on 2m
ZL1TPH to do some work on this and report back to Council Ongoing

08/10 Feb 15 Skype Meeting
Meeting to commence at 09.00 hrs and work from there

08/11

08/12

08/13

08/14

08/15 Information Papers
Nil

08/16 Leave of Absence
Nil

08/17 General Business
An updated agenda for the Skype meeting on the 15th will be sent out later this week.

No further business
Meeting closed at 20.28 hrs

Topsy Scott

ZL2LS

On Air Minute Secretary